

2009 Deck Reservation Form & Procedures

Booking the deck:



- A \$50 refundable deposit must accompany this form.
- The decks can only be reserved during pool hours. Any party occurring outside of the pool's hours of operation must be arranged with the manager in advance.
- Please schedule your party with a guard in the office. Please provide the following information:
 - Date: _____ Time: _____
 - Deck: Upper Lower • Number of Guests: _____
 - Your Name: _____ Phone Number: _____
- There is no rental fee if you are only reserving one of the decks. If you would like to reserve both decks, there is a \$250 rental fee.
- As a courtesy to other members wishing to reserve the decks, **please give 24 hours notice if you need to cancel or change your reservation. (If you do not, then you forfeit your deposit)**
- Please give the lifeguards an estimate of how many people will be attending. This is important because we need to know whether or not to call in a third guard.

Day of the Reservation:

- Guest fees are taken care of by the person reserving the deck. Please let the lifeguards know if you will be paying them yourself, or if you are having the guests pay as they come in. **There is a \$5.00 guest fee for all guests who plan to swim.** This guest fee does not apply to those people who are not planning to swim.
- Please keep the deck area clean. Pick up trash, and wipe down the tables if needed. Cleaning supplies are available in the office if you need them. Let the lifeguards know if you need extra trash bags or if one of the trash cans is full so we can empty it.

I have read and understand the Deck Reservation procedures. I understand that I am responsible for making sure my guests are paid for, and that I need to let the lifeguards know if we need to cancel or change our reservation.

Signature

Date